

TENNIS CLUB OF ALBUQUERQUE BOARD

Minutes

February 16, 2017

The meeting was called to order at 6:01 p.m.

The first thing we did was review the TCA Board Orientation Packet.

We discussed the fact that we are a 503C7 Non-Profit Social Club. Pursuant to the IRS Rules, 65% of revenue can come from voting members, and up to 35% of our revenue can be non-voter member dues revenue, such as rents. Liz is going to meet with our accountant to find out what percentage of the 35% we're using and how much room do we have to grow additional non-voting member revenue.

Pros' Report

Gui appeared in person, and he explained that the junior program is going well. While the numbers are down for January, like they always are, they were higher this January than they were last year. He stated that ATAC is going well, the ATAC website is up and is linked with the TCA website. Finally, Gui said that Babalot is providing some clothing for the junior program. Gui also advised that he is going to coach the 4.5 women's USTA team, that Joey is coaching the 3.5 USTA team, and that Amy is coaching the women's 2.5 and 3.0 USTA team. Finally, Gui stated that TCA will be hosting the Duke City Open April 28-30, 2017, and there will be \$5,000 in prize money available.

Treasurer's Report

Brian stated that we had a good January. We had forecasted a budget a \$10,000 deficit for January, and we actually had a \$2,000+ surplus, so we are \$12,000 to the good. Additionally, Brian wrote the check, and we gave the pool company \$15,000 as a down payment so they can start on the pool next Monday, February 20, 2017.

Manager's Report

Liz advised that membership is about the same. We had the usual drop off in January, but it was no larger than usual. Liz is going to come up with a list of members who are 3-6 months behind so we can review that and figure out how to collect dues from those members or purge them from the membership. Liz advised that movie night was a big hit, and we plan to do it again. The UTSA leagues are going well.

Liz advised that the loan paperwork had to be resubmitted, but she is hoping the loan will be finalized in the next 3-4 weeks. We are starting construction on the pool and bathrooms Monday, President's Day.

Becky spoke with us about the plans to perform maintenance on the boys and girls bathrooms. In conjunction with this, the board on Wednesday, February 15, 2017, voted by e-mail to accept and go with the contractor OKY's bid for \$49,000. The email vote was Kelly-yes, Becky-yes, Pat-yes, Scott-yes, Ann-yes, and Anita-yes. Jon emailed back that we had six "yes" votes which constitutes a majority rule so that we will go forward with and sign the contract with OKY Construction.

Now we have a signed construction contract to get the bathrooms maintained, and we have a signed contract with the pool contractor to get the pool relined and the decking redone. Liz is going to talk with the accountant about whether we can avoid paying any of the gross receipts tax on either of these, whether we can avoid it for services, and/or materials given that we are a non-profit.

Becky then discussed the lighting. Now that we have a contract signed for the bathrooms and a contract signed for the pool and both of those projects will be started on Monday, February 20, 2017, we are now going to focus our attention on getting bids to get the lighting redone for courts 1, 2, 3 and possibly 4 and 5. We are going to try and get a bid from a company called B&D.

In regard to painting and signage, we've agreed to hold off on any major decisions for approximately three months until we have the pool and bathrooms completed so that we know the actual full and final price of those in case there are any surprises that come up during that process. We also want to get firm bids on the lighting so we know how much money we have spent on bathroom maintenance, pool maintenance, and lighting, and how much we have left over for painting. We will then decide how best to proceed with the painting.

The meeting was adjourned at 7:18 p.m.