

## **TENNIS CLUB OF ALBUQUERQUE BOARD**

### **Minutes**

**February 21, 2018**

The meeting was called to order at 6:02 p.m. Present were Gui, Alex, Barb, Greg, Ann, Becky, Kelly, Anita, Pat, Liz and Ian.

Approved January 25<sup>th</sup> minutes and February 6<sup>th</sup> special meeting minutes.

#### **Treasurer's Report**

Money in Bank \$ 4,922.25 as of 02/20/2018

Money Market Fund \$ 56,517.89 as of 02/20/2018

Loan money spent: Pool Deck and interior \$ 61,608.11, Boy's & Girl's restrooms \$ 54,383.38, Lockers \$ 1,231.60, Painting \$ 13,932.00, Loan money remaining: \$ 18,844.91

#### **Manager's Report**

Liz reports 185 Total Memberships of which 169 are dues paying – 93 Family (\$120 per month), 52 Single (\$100 per month), 1 Senior (\$200 a quarter), 14 Emeritus (\$25 per month), & 9 Junior (\$25 per month), 16 Honorary. There are 74 Fitness Center add on dues @ \$15 per month) & 18 Fitness Center Only @ \$45 per month. (These are not included in the above membership total). 110 Family Summer Memberships.

There are 19 on medical/long term hold – not included in above total.

We have had 6 new members join since January, partly to do with our membership special. Alex Kiska, our former manager and Ryne Thompson our former Board President are back! The joining special will be ending February 28th due to the summer membership loophole, with the exception of our wooden racquet day, when we will still offer it to tennis guests.

Monica and Amalia have finished painting the two main rooms and did a fantastic job! The carpet was installed in these rooms Tuesday, February 20th. They have now started on the ladies' locker room and next up is the front entry.

Gui's farewell party is scheduled for Saturday, February 24th at 5PM. It will be a potluck, with the club providing sodas, beer and dessert.

We held the club ladder tournament January 27th & 28th. It had a great turnout and was fun for all.

The Intraclub Doubles League is up and running, but we did not have very many teams this year. We have a great social committee this year and hope to change up events a bit as attendance has

been down in some areas maybe due to the timing of the event. Our Super Bowl potluck was a success. Approximately 40 people came to the event.

Up next, we are going to have an Indian Wells, French Open and Wimbledon draw to raise money for our barn doors and T.V. for the kitchen. This time the draw will have more chances for members to win, instead of just semi - finals and finals to make it more interesting. Amy Garcia is going to set up the giant movie screen so we can have a fun tennis get together. The kitchen T.V. will be handy for the summer crowd and it will be good for events so that members can also hang out in the kitchen and not miss out.

We have a leak in the Fitness Center roof. I am getting one more bid before making a decision the repair. I am also waiting for another bid on the lettering for the outside of TCA. Hopefully, this one will work. (Our new member, Barb Conlon Wood recommended). Our first contractor had the best quote, but we have not been able to get ahold of him since. The other 2 quotes have been too high.

League season is starting March 3 and everyone is excited to start playing matches.

Swim team is going to be busy this year. The head coach and staff have left Highpoint. I am waiting for a call from Jimmy Philips to figure out the specifics. We are going to take TCA returning members first. I currently have the others on a waiting list. The same goes for the summer family swim memberships. Returning members will be taken first.

I am working on a packet for all summer members to sign regarding our rules, policies and code of conduct.

### **Pros' Report**

Gui advised the private clinic numbers are down for January, which was expected but are consistent with the last years. He also stated that Juliana Guerin started The Shot of the Week Clinic on Sunday mornings, focusing on different shots and has been well attended. He is happy with the transition period and feels confident leaving the tennis program under Alex's leadership.

### **Standing and Other Approved Committee Reports:**

- a. Social – Barb advised she had two Social Committee meetings. First meeting was planning and organizing Gui's Party and second meeting was mainly about Mix- it up and how to increase the attendance. Barb created a party plan for Cinco de Mayo, The Movie Night, 2018 Indian Wells Predictions and Polls and potluck for Indian Wells Women's Finals. Becky suggested that all the party events need to go on the TCA's calendar.
- b. Tennis – Kelly didn't have much to report.
- c. Swim – Anita reports: Highpoint swim coach Quint is planning to volunteer his coaching time with TCA's swim coach Jimmy as well as teach private or semi-private lessons to swim team kids at TCA. This news has to be confirmed with Jimmy and further actions

taken. We are planning to have our first Swimming Committee meeting with official agenda and meeting minutes.

- d. Fitness – Anita reports nothing.
- e. Building and Grounds, Long Range Planning – Ann reports nothing but has a suggestion for every committee chair to send committee report email to board members for review before the board meeting.
- f. Capital Investment/ Court Repair Plan – Ian and Greg advised access (20 feet wide opening) to the courts is a very important factor for new construction and rebuilding of existing tennis courts, where it can be tough to get to with new construction equipment. Access to the front courts from Indian School would add considerable cost. As such, replacement of front courts (courts 1-5) should be delayed until after replacement of back courts (courts 6-13) and should involve access from the parking lot rather than Indian School.  
Ian is going to meet with Gig Brummell and talk about what is the best way to raise money for the Capital Investment/ Court Repair Plan.

### **Special Referendum Report**

Liz advised she is still looking for better price on signage.

Becky is presenting Project Time Table for New Tennis Court Lights (for courts 1, 2 and 3) and they can be found on the page 4 of this document.

### **Unfinished Business**

Approved updated Club Policy and Procedures (Self Appraisal and Goals Evaluation Forms, 1099 Contractor Descriptions, Background Checks).

Alex Mansfield Pro Contract was approved and signed. Congratulations Alex!

### **New Business**

Becky is going over New Board Member Orientation.

Ian is donating his Yankees baseball tickets and Giants football tickets for our fundraising event. Thank you Ian!

The meeting was adjourned at 7:28 p.m.

Lighting Project Timetable - **UPDATED Feb 21, 2018**

5/11/2015- Quote Resource Lighting \$63,486 for entire clubhouse and courts but only changing out LED fixtures

4/14/2016Assigned Darrick Easter

Office: (505) 241-3467

Email Address: [Darrick.Easter@pnmresources.com](mailto:Darrick.Easter@pnmresources.com)

4/15/2016- Quote Resource Lighting \$34,724 (incomplete quote does not include work to place on existing poles)  
4 Poles, 24 Lights

4/18/2016Meet with Darrick Easter to evaluate power pole conflicts - Darrick finds we can add Lights on Court 1. We must use lower poles. Darrick was working with the Resource Lighting Quote details.

4/20/2016TCA BOARD REPORT:

Courts 1, 2, 3 Lighting:

- Received quote from Kent Brown of B&D Industries of \$34,724 for Lighting Equipment. Prior quotes were as follows:
  - 1) 2013 \$17,148 for courts 2 and 3 Metal Halide
  - 2) 2003 \$26,854 for courts 2 and 3 Metal Halide
  - 3) 2003 \$36,979 for courts 1,2,3 and Metal Halide
  - 4) 1995 \$34,720 for courts 8,9,12,13 and Metal Halide (w/ tax paid \$36,738.10)
- Communicating with regard to Class of lighting proposed. Looking to Class upgrade.
- Still need installation costs.
- Proposed AHS Fundraiser to help costs.
- Propose applying for a USTA National Facility Grant for \$10K. Still working out details about the application process. If we don't get the grant, we would need to fully fund the lighting project.

9/20/2016- Quote John Nalle Lighting \$42,682.5

12 Poles, 18 LED Fixtures, 6 Twin Mount Arms, 6 Single Mount Arms  
12 Fixtures for 4&5

10/14/16Minutes approve \$34K Loan for Lights (Assumes \$10 Grant from USTA) TOTAL: 44K

11/7/16Communicate with USTA about 10K Grant - Assigned Number: 10127 Tennis Club of Albuquerque

12/1/2016- Quote from Bulldog \$2858

20 Lights only

12/27/16 - Quote from Summit \$33,088.89

12 Poles, 18 LED Fixtures, 6 Twin Mount Arms, 6 Single Mount Arms

March 10: Application sent to National. March 22nd additional information requested sent. Photometric Plan submitted with 25' high poles and 50K Lumens.

March 28: Notice from Lynn Schachte that USTA Application for \$10K is being sent to engineers to review.

March 31: Meet with Russell Herring, Tom Curtis, and Jay Jenkins and Jim Mackenzie and talked about Variance Request, Engineering and Photometric Plans. Russell measured existing lights at 15' for courts 2&3. 20' for Court 4&5. We are working towards all lights being 25' high with 50K Blue Lumens. Variance Request will be needed with COA. Jim Strozier will be able to help us. We are zoned R3. Need to be Special Use or Commercial so should replat our property. At R3 height restriction is 16'. Request Variance for 25'. Also restriction that if you are SU or C then within 100' you need to be 16'. So need to request Variance for 25' regardless.

To do: Jim Mackenzie to provide estimate for using Existing Poles. DONE  
Russell Herring to provide estimate for Full Construction or Install Lights on Existing Poles. PENDING  
Becky to photo lights at night. DONE

April 14: Meet with Jim Strozier and Jim Mackenzie about Zoning and Variance. Jim Strozier will take the lead. Important dates are: Submit Variance Request May 4th. Hearing June 20th. Two weeks after June 20th (approximately JULY 4th) a finding will be recorded.

To do: Jim Strozier is preparing Variance Request. Jim Strozier will help us approach property owners with variance proposal. PROPERTY OWNERS DONE.  
Becky needs to get engineering drawings to Jim Strozier. DONE  
Liz to forward electronic survey to Jim so he can overlay plans. DONE

July 20: Board Update: Jim Strozier has applied for Variance. Our hearing date is scheduled for September 19th. Chuck is working on a letter of support from the neighborhood association. Next we need to meet with property owners. Jim Mackenzie will be back soon and we can resume engineering.

September 19: COA Variance PUBLIC HEARING. Jim Strozier, Liz Briganti, and Bobby Bull attended and spoke on behalf of TCA. Variance Approved October 4th, 2017.

Jan 27: Kelly and Becky meet El Paso Tennis Club Ed Phinney and discuss LED Light Renovation. Contact information for Rena Peters 915-422-9785.

Jan 30: Meet with B&D to update quote, specs, and complete grant questions.

Feb 3: Meet with Broken Arrow and Steve Kelly.

Feb 7: Estimate to do pole work only from AWS Construction of Sandia Park. \$6950.

Feb 9: Estimate Steve Kelly - All work \$39,487 plus tax

NEXT STEPS:

1. Waiting for B&D Estimates.
2. Meeting with Steve Kelly on Friday, Feb 23. Requesting update to estimate. NOTE: 6-weeks to ship parts.
3. Complete Grant Request. NOTE: Construction cannot begin until the Grant Request is approved.
4. Board Vote to determine direction of engineering.