

TENNIS CLUB OF ALBUQUERQUE BOARD

Minutes

July 21, 2018

The meeting was called to order at 6:00 p.m. Present were Alex, Barb, Greg, Ann, Becky, Kelly, Liz, Rifka and Anita.

Approved June minutes.

Treasurer's Report

Money in Bank \$ 5,386.54 as of 07/16/2018
Money Market Fund \$ 59,034.00 as of 07/16/2018
Loan money remaining: \$ 18,844.91 as of 07/16/2018
Capital Funds Account: 20,000.00 as of 07/16/2018

Manager's Report

Liz reports 185 Total Memberships of which 169 are dues paying – 100 Family (\$120 per month), 43 Single (\$100 per month), 1 Senior (\$200 a quarter), 14 Emeritus (\$25 per month), & 11 Junior (\$25 per month), 16 Honorary. There are 72 Fitness Center add on dues @ \$15 per month) & 22 Fitness Center Only @ \$45 per month. There are 22 on medical/long term hold – not included in above total.

We now have 115 (106 if you divide total paid my \$750-due to prorating or single membership) Summer Family Swim Members. The waiting list people did not respond too well, so next year I will probably handle differently as we could have had a few more members, especially now that swim team has ended.

55 members returned the Code of Conduct so far, email reminder will follow. Our staff, including the swim team coaches have all done the background check, with the exception of Tasha who finished her season with us. I will get it done if she comes back. This does not include anyone under 18, as those records can't be disclosed. The Sexual Harassment Video still needs to be watched by Monica, Ann and Rifka. We have still not held our CPR training, it's on our list.

July 4th Family Fun Day ran extremely smooth. There were approximately 300 people in attendance.

Swim lessons and swim team just ended. It was fast, but great 6 weeks, not that I was counting. District and Sundance are this week. They had their Swim Team party in June that ran smooth. The spaghetti dinner was just held and all had a great time. A big thank you to all the swim team volunteers!

We set up the big screen for the Men's Wimbledon Final. We had strawberries & cream and bagels. Thank you to Peggy Degrazio who brought Pims. The event was not well attended, possibly due to the World Cup Final and the early morning time slot, altogether.

Pros' Report

Alex advised Sumer Programs are going very well. Billed out around 32,000 through first 5 sessions. Steady work for the pro staff, who are doing an incredible job. Weekend adult programs are doing well. June Mix-It-Up and July 4th Family Fun Day were once again a success. Huge thanks to all the pro staff for their time and effort with both. Wimbledon wood racquet event went smoothly, kudos to David Zumwalt who spearheaded the event. Crisis averted with TCA Junior Challenger L5. Participation numbers ultimately only down <10% (70 players, 123 total entrants). Great last minute support from NNMTA & Colleen Ramnath. Getting a jump on next year's sanction forms to avoid similar issues. Two-week break form groups following final summer session, then ATAC/12u resume the week of Monday, August 13th.

Standing and Other Approved Committee Reports:

- a. Social – Barb reports Wimbledon wood racquet event was great. The Mix-It-Up will start again on July 27th. The social committee is in planning stage for, September 15th. End of the Summer Party. Will have the band playing, open pool and potluck style dinner.
- b. Tennis – Kelly is planning Tennis Appreciation Party for August 25th at 4 pm, potluck style dinner.
- c. Swim – Anita reports: need to meet with Renee about the summer membership for the next year.
- d. Fitness – Anita suggests to have Yoga Class at TCA.
- e. Membership – Rifka is suggesting to promote more pickle-ball. Rifka and Barb are going to work on it under social committee.
- f. Building and Grounds, Long Range Planning – Ann reports nothing.
- g. Capital Investment/ Court Repair Plan – Greg advised the committee met once on May 30th and developed a proposal. There was discussion at the June board meeting but the board rejected the committee's proposal.

Special Referendum Report

- a) New Logos: Liz advised the signage will be up soon.
- b) New Tennis Court lights for 1, 2, 3 – Becky suggests to start building lights on Court 1 so that we don't lose the building permit. Court 1 will be Phase 1 for the New Tennis Court Lights project financed with the existing funds.

New Business

Review and Discussions of Board/Staff Professionalism Policies and Code of Conduct.
Greg prepared handouts New Mexico Nonprofit Principles and Practices Guide to inform the board that there are resources for non for profit organizations on recommended standard practices, legally required practices and guiding principles. Also, he proposed Professionalism Guidelines to be a part of board member's orientation. All present board members voted in favor. It was also suggested that every staff member at TCA has to have their own separate email account. All present board members voted in favor.

Member Comments (if needed): none

Meeting adjourned at 7:19 p.m.