

Minutes

May 24, 2023, 5:30 p.m.

In Attendance:

X	Jim Schloss	X	Jeff Hagemann
X	Allen Parkman		Dolores Busch
X	Liz Briganti		Beth Kittelson
	David Broudy		Chris Philips
X	Eric Meiers	X	David Zumwalt
X	Don Newman		

Agenda Item

1. Call to Order

Time

5:34

2. Approve Minutes from May 3

5:35

- Jim moved to approve minutes from last meeting, Don seconded, all affirmed

3. Review of Action Items from Previous Meeting

5:36

- Board to discuss adding 2-hr block times starting at 7 a.m. versus reservations (OPEN) – agree to leave open without action
- Liz to coordinate acid washing surface around pool (OPEN)
- David to discuss with USPTA renewal with Alex (OPEN) – because of COVID, Alex is still eligible; David sees USPTA as “optics” and “name recognition”; value of USPTA includes 2% discount on certain brands but club not affiliated with them except for one racquet source; David to pursue USPA certification afterwards; Jim to pursue additional research after he and Dolores expressed desire for USPTA certification of at least one teaching pro
- Board to re-examine percentage take after rates are raised this Summer (OPEN)
- Jeff to develop pro forma financial plan (OPEN)
- Liz to upgrade credit service (OPEN)

4. Manager’s Report (Liz)

5:39

- Refer to Liz’s Manager’s Report included in separate email
- Monica using less chemicals due to pool heater operating efficiently
- Cohen to resurface Court 4 and perhaps a new topcoat for Court 13 in August
- Heather Chase to run café this Summer
- Same company who installed grease trap will remove, replace, and reconnect washing machine; Liz found air conditioning repairman
- Chris has volunteered to serve as manager for court repair project; bank loan will be a construction loan

- "Snack Shack" menu signs arrived; Charles to install ahead of Memorial Day weekend; await arrival of two "Snack Shack" directional signs to hang above walkaway adjacent to building

5. Financial Report (Jeff) 5:53

- Jeff sent April financials and balance sheet via email to board members on 24 May 2023
- Club made \$ 100,000 profit in first 4 months of this CY
- Allen proposing dues increase; Jim recommended proper messaging associated with increase (see Item 9 below)

6. Tennis Report (David) 5:59

- David and Alex have hired full tennis staff for Summer months, including 4 of 5 full-time college students
- Rates going up to \$ 60 (David, Alex M), \$ 55 (Adomis, Rafa), and \$ 50 (Alex K) beginning week after Memorial Day
- Only required tennis instructors are booked a week ahead
- David intends to raise lesson rates again sometime in 2024 to better align with rates at other clubs and facilities
- Next cash tournament is for 3.5 women after only 2 signed up for 3.0 men's event

7. Social Committee (Jim) 6:07

- Family Fun Day is Mon May 29
- Eric spoke with Danielle re: attending future board meetings
- More Mix It Ups and Movie Nights are planned for this CY

8. Long-Range Planning Committee (Chris/Eric) 6:09

- Club pre-approved for \$ 450k loan with bank
- Chris, serving as project manager, to collaborate with Kevin and solidify bids from contractors within next couple weeks, with work to begin in Aug
- Chris to prepare statement of facts to distribute to members for July vote
- Liz to provide 2022 tax returns to bank; Chris to talk with bank POC re: requirement for GC
- Chris to prepare contract for his role as project manager for board review and signature approval by Jim/Liz

9. Membership Discussion (Allen) 6:28

- Allen proposed \$ 5 monthly increase for singles, \$ 10 monthly for couples and families; expected annual revenue increase of \$ 17,400; timing to coincide with construction on Courts 6, 7, 10, and 11
- No dissenting opinions/voices from board members

- 10. Member Discussion (All)** **6:31**
- Based on expressed concerns by certain families who are club members, Jeff moved for the club to write and distribute anti-bullying policies to the membership. Jim seconded, and all Board members affirmed the need for the club to iterate via email anti-bullying policies to accompany current club rules
 - David and Liz to draft these policies and Liz will distribute via email ahead of the Memorial Day weekend
- 11. Set Date for Next Meeting** **6:50**
- Tues Jun 27 at 5:30 p.m.
- 12. Call for Motion to Adjourn Meeting** **6:52**
- Jim moved; Eric seconded; all affirmed
- 13. New Action Items**
- David and Liz to draft anti-bullying policies; Liz to distribute via email
 - Chris to prepare statement of facts to distribute to members for July vote
 - Liz to provide 2022 tax returns to bank
 - Chris to talk with bank POC re: requirement for GC
 - Chris to prepare contract for his role as project manager for board review and signature approval by Jim/Liz
 - Eric to pick up second set of signs from The Sign Store and deliver to club for installation