

## Minutes

July 13, 2023, 5:30 p.m.

### In Attendance:

X	Jim Schloss	X	Jeff Hagemann
X	Allen Parkman	X	Dolores Busch
X	Liz Briganti		Beth Kittelson
	David Broudy	X	Chris Philips (mobile)
X	Eric Meiers	X	David Zumwalt
X	Don Newman		

### Agenda Item

### Time

#### 1. Call to Order

5:41

#### 2. Approve Minutes from May 24

5:42

- Jim moved to approve minutes from last meeting, Eric seconded, all affirmed

#### 3. Review of Action Items from Previous Meeting

5:43

- Board to discuss adding 2-hr block times starting at 7 a.m. versus reservations – agreed to leave open without action (OPEN)
- Liz to coordinate acid washing surface around pool – agreed to leave open without action (OPEN)
- David to discuss with USPTA renewal with Alex (CLOSED); Alex will not renew his USPTA certification
- David to pursue USPA certification (OPEN)
- Jim to pursue additional research after he and Dolores expressed desire for USPTA certification of at least one teaching pro (OPEN)
- Board to re-examine percentage take after rates are raised this Summer (OPEN)
- Jeff to develop pro forma financial plan; Jeff sent (CLOSED)
- Liz to upgrade credit service (OPEN)
- David and Liz to draft anti-bullying policies; Liz to distribute via email (CLOSED)
- David to prepare statement of facts to distribute to members for July vote (CLOSED)
- Liz to provide 2022 tax returns to bank (OPEN); awaiting accountant
- Chris to talk with bank POC re: requirement for GC (CLOSED)
- Chris to prepare contract for his role as project manager for board review and signature approval by Jim/Liz (OPEN); Chris sent email to Jim/Liz, advocating to find court construction company; determine county permits
- Eric to pick up second set of signs from The Sign Store and deliver to club for installation (CLOSED)

- Eric to pick up mesh with logo and deliver to club for installation (CLOSED)
- Liz/David/Chris to email Apex to determine scope of work and court construction cost (OPEN)

**4. Manager's Report (Liz) 6:01**

- Refer to Liz's Manager's Report included in separate email
- Middle school lets out at 4:20, after school programs have typically started at 4, so Liz to discuss with David and Alex
- P/L statement is through 30 June 2023
- June likely the busiest month at the club ever

**5. Financial Report (Jeff) 6:08**

- See Jeff's email

**6. Tennis Report (David) 6:09**

- When two pros on court with 4 or 5 students, then one is being trained; otherwise it is one pro with up to 7 or 8 students
- Alex's weekday clinics are functionally exceptionally well
- Club to have tournament toward the end of September; discussion being had re: making it an OPEN tournament
- Jim discussed having comedian to interview players immediately after matches (all in good fun) and post to social media
- David to discuss with Alex to re-start afternoon groups (latest should be 17 Aug, earliest perhaps 10 Aug)

**7. Social Committee (Jim) 6:15**

- Back-to-School party will be Mexican food with beer (about \$17-\$20) with live music (same group as appeared recently at Tanoan) and open pool

**8. Long-Range Planning Committee / Loan / Court Project (Eric/Don/Chris) 6:18**

- Chris submitted schedule and PM proposal to bank; well received
- Chris to solicit price quotes over next few weeks
- Chris to review David's draft memo to members for vote
- Board agreed to hold off on emailing club for vote until actual costs are known by means of soliciting bids from vendors (e.g., Arizona, Texas)

**9. Member Discussion (Allen) 6:40**

- NSTR

**10. Set Date for Next Meeting**

**6:41**

- Thurs Aug 31 at 5:30 p.m.

**11. Call for Motion to Adjourn Meeting**

**6:42**

- Jim moved; Don seconded; all affirmed

**New Action Items**

- Liz/David/Chris to email Apex to determine scope of work and court construction cost (OPEN)
- Chris sent email to Jim/Liz, advocating to find court construction company; determine county permits (OPEN)