

Board Meeting Minutes
August 31, 2023, 5:30 p.m.

In Attendance:

X	Jim Schloss	X	Jeff Hagemann
X	Allen Parkman		Dolores Busch
X	Liz Briganti	X	Beth Kittelson (call in)
	David Broudy	X	Chris Philips
X	Eric Meiers	X	David Zumwalt
X	Don Newman		

Agenda Item

Time

1. Call to Order

5:33

2. Approve Minutes from Jul 13

5:34

- Eric moved to approve minutes from last meeting, Jim seconded, all affirmed

3. Review of Action Items from Previous Meeting

5:35

- Board to discuss adding 2-hr block times starting at 7 a.m. versus reservations – agreed to leave open without action (OPEN)
- Liz to coordinate acid washing surface around pool – agreed to leave open without action (OPEN)
- Jim to pursue additional research after he and Dolores expressed desire for USPTA certification of at least one teaching pro (OPEN)
- Board to re-examine percentage take after rates are raised this Summer (OPEN)
- Liz to upgrade credit service (CLOSED)
- Liz to provide 2022 tax returns to bank (CLOSED)
- Chris to prepare contract for his role as project manager for board review and signature approval by Jim/Liz (OPEN)
- Liz/David/Chris to contact Apex to determine their perspective on the scope of work and court construction costs (CLOSED)

4. Manager’s Report (Liz)

- Refer to Liz’s Manager’s Report included in separate email
- Pool heater working great, saving money, wasn’t needed in July
- David sent out court schedule via email
- Liz said Jerry Cline Tennis Center is working with her to make courts available on Tues/Thurs
- David recommended club run events, rather than “outsiders” due to costs and effectiveness
- Don recommended “Bertucci’s Mix It Up” night

5. Financial Report (Jeff) 6:03

- See Jeff's email
- Allen presented TCA 2022 tax return summary; adjusted profit was about \$39,118
- TCA 2021 profit was about \$1,500
- David discussed sign plan presented at LRPC on Tuesday (29 Aug); David recommended Zoe lead sign purchase tracking effort; Liz spoke with Zoe already; still need someone to lead sales effort
- Eric read email from Harold Morgan, 2013 TCA Board member, who recommended endowment; Jim endorsed idea; action needed to research and pursue donations
- David to reach out to Bob Lorenz
- Liz to ask accountant about changing IRS status from 501(c)(7) to 501(c)(3)

6. Tennis Report (David) 6:33

- USTA Southwest said Duke City Open requires a referee; David expects large men's turnout
- Conflict between APS court use and member use due to shift in APS school hours (for 2 months in Spring and 2 months in Autumn)
- APS does not provide payment for court use to TCA, board discussed cutting APS court use because complaints re: court availability from club members have been increasing

7. Long-Range Planning Committee / Loan / Court Project (Don/Chris) 6:46

- Chris recommended standardizing communications through himself and Liz and hosting in-person meetings with contractors
- Chris and Don to solicit multiple bids for demolition; Guzman estimate is \$97,000

8. Set Date for Next Meeting 6:55

- Wed 27 Sep at 5:30 p.m.

9. Call for Motion to Adjourn Meeting 6:57

- Jim moved; Eric seconded; all affirmed

New Action Items

- Chris/Don to solicit demolition bids (OPEN)
- Liz to discuss changing IRS status with accountant (OPEN)
- David to contact Bob Lorenz (OPEN)
- Establish an endowment; seek donations (OPEN)
- Volunteer needed to solicit sign purchases (OPEN)