

**Board Meeting Minutes, Tennis Club of Albuquerque  
Aug 14, 2024, 5:15 p.m.**

**In Attendance:**

X	Jim Schloss	X	Jeff Hagemann
X	Allen Parkman	X	Dolores Busch
X	Liz Briganti		Jim Mackenzie
X	David Zumwalt	X	Krishna Goradia
X	Eric Meiers	X	Chris Philips
X	Don Newman		Leon Redman
		X	Guest: Rod Woodland

**Agenda Items**

**Time**

**1. Call to Order**

**5:23 pm**

**2. Approve Minutes from 16 Jul 24**

**5:24**

- Jim moved
- Eric seconded
- All affirmed

**3. Action Items from Last Meeting**

**5:25**

- Board to discuss adding 2-hr block times starting at 7 a.m. versus reservations – agreed to leave open without action (OPEN)
- Liz to coordinate acid washing surface around pool – agreed to leave open without action (OPEN)
- Board to re-examine percentage take after rates are raised this Summer (OPEN)
- David to work with Liz on improving racquet and string sales using existing \$12,000 of inventory (OPEN); entire inventory was catalogued, next: need to determine how to display inventory to put it up for sale; additional inventory found
- Jim recommended club designate a press representative (OPEN)
- Eric, Liz, and Charles to collaborate on completing paint removal and executing a plan for painting between Court 3 and Court 4 (OPEN)
- Chris to solicit bids (OPEN)
- Chris to follow up on use of volunteer labor (OPEN)
- Don to provide status of tax return to be forwarded to lending officer (OPEN)
- Liz to consider use of green boxes (for 600 used tennis balls) that get recycled by a company in Vermont (OPEN)
- Liz to investigate swim team account (OPEN)

**4. Manager's Report – Liz** **5:32**

- See the Manager's Report emailed by Liz to board members
- 14 league teams playing 40+ this Fall, busy nights expected
- Subsequent USTA grants cannot be solicited until 12 months after the original grant is paid
- Jim asked what the club is receiving in return for APS usage of 2 courts by Jefferson given that La Cueva is paying for court usage at Tanoan; court payment would obligate the club to give La Cueva the court time
- Bleachers have been ordered, due in in a week

**5. Financial Report – Jeff** **5:42**

- See the Financial Report emailed by Jeff to board members
- QuickBooks is updated to about 90% (Liz); should be complete very soon
- Tax returns received last week, net operating loss of \$5k for CY 2023

**6. Tennis Report – David Z** **5:49**

- Ben Friendly recommended capping number of TCA league teams, suggestion not well received by board members
- Summer programs completed last week
- Junior programs start next week in the afternoons; David to debate scaling up junior programs next year
- Little less gross income this year over last year, but profits went up due to online system and reduced instructor "manpower"
- Luke to increase his hours to full time; Adomas and Alex K to reduce hours due to school commitments

**7. Long Range Planning / Fundraising Update – Don N** **5:55**

- Interest rates are dropping slightly, increasing the payment by only \$ 4,056 annually (\$ 338 monthly) to up the loan amount to \$ 600,000
- Anonymous donation to increase pledges to about \$ 84,000; one donation via the website portal thus far
- Don reiterated his recommendation to spend \$ 1,500 on professional fundraisers; Don motioned to vote; Eric seconded; vote: 5 yay, 2 nay, 1 undecided
- Alan reiterated his position that the board should not ask club members to contribute donations via pledges or direct payments to the court project; rather, outstanding funds (north of \$100k) required for the project should be raised via dues
- Chris recommended last-ditch letter with total board contribution
- Drainage (addition of French drains) needs to be addressed for Courts 1, 9, 13
- Garage sale scheduled for Sep 28

**8. Lighting Report – Krishna G** **6:21**

- Bids received thus far include:
  - Summit, \$ 63,000 (labor not included)
  - CJT, \$ 40,000
  - Resource Group (await bid)
  - JMC Lighting, \$ 55,000 (soft bid, not sure this is a whole total)
- Class 2 lighting or Class 3 is needed

**9. Court Construction Discussion – All** **6:30**

- Eric proposed the club purchase a 55- or 60-gal wet vacuum to remove moisture/rain from courts; board voted unanimously on a plug-in model to reduce purchase cost to approximately \$2,600

**10. Duke City Open Update – David Z, Liz, Don N** **6:39**

- Tara Rivera to issue a Duke City email blast for sponsorships
- 25 applicants thus far
- Art show: Rod W brought 4 art pieces to give board an idea of what will be presented during tournament and available for purchase; to be located at club entrance with snacks and refreshments available; portion of proceeds go to tournament

**11. Set Next Meeting Date** **7:00**

- Sep 24, 5:15 pm

**12. Adjourn Meeting** **7:01**

- Jim moved to adjourn
- Liz seconded
- All affirmed

**Action Items Generated from Meeting**

- Krishna to complete lighting bid list
- Eric to provide vendor and product information to Liz for purchase of wet vac